

SHIAWASSEE REGIONAL EDUCATION SERVICE DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
JUNE 2, 2025

The regular meeting was called to order by President, Tim Atkinson, at 6:11 p.m.

Roll Call:

Maggie Sayles	Present
Michael Rexin	Present
Jan Ray	Present
Tate Forbush	Present
Tim Atkinson	Present

Motion by Forbush, supported by Ray, the Board approved the minutes from the May 5, 2025 General Fund Budget Review meeting and the May 5, 2025 regular meeting as presented.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Yes
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Rexin, supported by Sayles, the Board approved the General Fund bills, Special Education Fund bills, CTE Fund bills, and Student Activity Fund bills for payment as received.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Yes
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Ray, the Board approved the financial reports as received.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Yes
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Ray, the Board of Education approved the below-listed staff updates as presented:

- A. Resign – MTSS Data Strategist & Implementation Coordinator – Brittany Sigafosse effective May 23, 2025.
- B. Retire – Paraprofessional for Students with Visual Impairments – Sharon Taylor effective July 1, 2025.
- C. Hire – Transportation, Bus Driver – Don DeLong, effective date dependent on completion of fingerprints and background check; pay will be at Level 1 (\$18.26 per hour) in accordance with Drivers' Agreement; funding for this position comes from Special Education.
- D. Hire – Transportation, Bus Aide – Holli Gemalsky, effective date dependent on completion of fingerprints and background check; pay will be at Level 3 (\$19.71 per hour) in accordance with Drivers' Agreement; funding for this position comes from Special Education.
- E. Hire – Speech and Language Pathologist – Sarah Vreibel, effective August 18, 2025. Annual salary of \$63,523.00 in accordance with SIEA Contract (Step 5/MA +30). Funding for this position comes from Special Education.

- F. Early Childhood Summer Early Intervention Services – Birth to Three – contract hours for the period June 6, 2025 through August 15, 2025 (total of ten weeks):

Provider	Position	Hours/Week	Total Hours
Kathi Sali	PT	24	240
Andrea Walker	PT	30	300
Amanda Youngs	OT	10	100
Hailey Sackett	SLP	up to 20	200
Cylie Cornell	SLP	up to 25	250
Melodie Burgess	SSW	up to 20	200
Crystal Huber	ECSE Teacher	up to 24	240
Sarah Maynard	ECSE Teacher	up to 20	200
Heather Wheatley	School Psychologist	up to 20	20

All positions will be funded by Special Education

- G. Extended School Year (ESY) Services – Special Education – contract hours for the period June 9, 2025-August 8, 2025:

SRES D Provider	Position	Maximum # Hours/Week
Kristina Overlay	Speech Therapist	30
Elizabeth Bukovcik	Occupational Therapist	24
Emily Southworth	Speech Therapist	30
Heather Minton	Speech Therapist	30
Carrie Saxton	Physical Therapist	30
Jesse Schutt	Speech Therapist	30
Makenna Bauldry	Speech Therapist	30
Sarah Vreibel*	Speech Therapist	30

Sarah Vreibel will be paid in accordance with SIEA Contract (Step 4/MA+ 30 of SIEA Contract for the 2024-25 academic year); she will then be Step 5/MA+ 30 of SIEA Contract for the 2025-26 academic year.

All positions will be funded by Special Education

Minutes continue on next page.

- H. Summer 2025 Staffing – Center-Based Summer/Extended School Year (ESY) Services – Special Education – contract for hours for the period June 17, 2025 through August 7, 2025:

SRES Provider	Position	Total Summer Contract Hours
Austin, Victoria	Teacher	145
Bartlett, Connor	Instructional Aide	126
Bigler, Stephanie	Teacher	126
Blazok, Kelli	Instructional Aide	170
Cantu, Zoe	Instructional Aide	126
Chapman, Jennifer	Instructional Aide	126
Dawes, Jessica	Social Worker	252
Dawes, Joe	Teacher	160
Dennis, Kadyrn	Instructional Aide	126
Fox, Cinthia	Instructional Aide	126
Gerics, Sheila	Instructional Aide	126
Hetfield, Julie	Instructional Aide	126
Hetfield, RyAnne	Instructional Aide	126
Kenney, Karrie	Instructional Aide	126
Kessler, Jalene	Instructional Aide	126
Klocke, Julie	Instructional Aide	126
Langdon, Allie	Teacher	126
Luchenbill, Cody	Instructional Aide	126
McGregor, Robert	Instructional Aide	126
Miller, Bethaney	Teacher	126
Myers, Mayse	Instructional Aide	126
Osika, Chuck	Teacher	160
Pepin, Tiffany	Nurse	126
Powelson, Jen	Nurse	126
Powelson, Kaylee	Instructional Aide	126
Riddle, Traci	Instructional Aide	126
Ryan, Lakin	Instructional Aide	126
Savage, Andrea	Instructional Aide	126
Schlaack, Bree	Teacher	126
Toney, Kaleb	Instructional Aide	160
Wagster, Jamie	Instructional Aide	126
Willis, Lisa	Instructional Aide	126

All positions will be funded by Special Education

- I. Hire – Summer Business Office Intern – AJ Brieger, effective date dependent on completion of fingerprints and background check; pay will be at \$20.40; funding for this position comes from Special Education.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Yes
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Rexin the Board of Education approved the below-listed companies/ individuals for the goods/services as presented:

- A. CTE Electrical Instructor for 2025-26 – Chris Chamberlin. Contract for the 2025-26 academic year. Compensation will be \$47.64 per hour and is not to exceed \$50,653.23; funding for this position comes from district tuition and CTE Millage revenue.

- B. Birth to Three Occupational Therapy Services – June 6, 2025-August 15, 2025 (total of 320 hours) – contract to provide Early Childhood Summer Birth to Three Early Intervention Occupational Therapy services. The contract will be for 10 weeks and will be funded through Special Education.
1. OT Inc. (currently assigned Jennifer Sopka). Provide up to 16 hours per week for 10 weeks at a rate of \$70.00 per hour.
 2. Jessica Jaime – Up to 16 hours per week for 10 weeks at a rate of \$52.00 per hour.
- C. Birth to Three Physical Therapy Services – CompHealth Medical Staffing (currently assigned Kelsey Fox) – July 28, 2025-June 3, 2026. Contract with CompHealth Medical Staffing (currently assigned Kelsey Fox) to provide Early Childhood physical therapy services for the 2025-26 academic year. The contract and rates are as listed:

Provider Name	Contract Dates	Hours per Week	Hourly Rate
CompHealth	7/28/2025 – 8/15/2025	24	\$95.00
CompHealth	8/18/2025 – 6/3/2026	40	\$95.00

- D. iCEV – Digital Content Services for CTE programs for 2025-26 academic year
Renewal of our current agreement to provide digital content services (online curriculum resources) from iCEV not to exceed \$15,172.50 for the 2025-26 academic year. The local districts and Shiawassee RESD will use the digital content as supplementary curriculum for CTE programs in AgScience, Construction, Health Science, Public Safety, and Teaching Cadet.
This fee includes 16 teacher seats and 350 student seats for Byron Area Schools, Corunna Public Schools, Durand Area Schools, Laingsburg Community Schools, New Lothrop Area Public Schools, Owosso Public Schools, Perry Public Schools, and Shiawassee RESD. The Shiawassee RESD will be reimbursed for the digital content services by our local districts based on the number of the licenses ordered.
- E. Opening Day-2025-26 Professional Development – Michigan Virtual. Michigan Virtual will provide professional learning to our county teachers in the “Use of AI in the Classroom” on Tuesday, August 19, 2025. This professional learning will be provided at a cost \$7,026.00. The local districts will be contributing to the cost of this event.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Yes
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Rexin supported by Ray the Board of Education approved written agreements for the distribution and use of GSRP FY Start Up Grant (Round 3 Funds). Shiawassee RESD was awarded these funds on May 1, 2025 and anticipate the funds will be received in an upcoming School Aid Payment and continue to be part of the fiscal year 2025 state budget. These funds are granted to the following GSRP Partners for the anticipated expansion in the 2025-26 school year:

• Byron Area Schools	1 New Classroom	\$40,000.00
• Durand Area Schools	expand 1 Classroom	\$17,900.00
• Laingsburg Community Schools	expand 1 Classroom	\$17,900.00
• Morrice Area Schools	expand 1 Classroom	\$17,900.00
• New Lothrop Area Public Schools	expand 1 Classroom	\$17,900.00
• Congregational Child Dev. Ctr.	2 New Classrooms	\$80,000.00
• Noah's Ark Children's Center	1 New Classroom	<u>\$40,000.00</u>
		\$231,600.00

One hundred percent of these awards are to be allocated to eligible sites. Sites will provide a budget and funds will be dispersed in a reimbursement model once invoices or receipts are received. Funds under this round of Start Up Grants must be expended by June 30, 2026.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Yes

Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Rexin supported by Ray the Board of Education approved the posting of a contract GSRP Earl Childhood Specialist for the 2025-26 academic year. The 2025-26 academic year will bring four (4) new GSRP Classrooms. Currently, our full-time Early Childhood Specialists are serving 13 and 14 classrooms each; the state average is 10 classrooms. Adding these new classrooms to their workload does not seem reasonable or responsible. GSRP grant funds received from these added classrooms to cover the cost of an independent contractor to serve 7 classrooms and disperse the workload.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Yes
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Ray the Board of Education approved to extend the administrative contracts for the below-listed individuals for a period of two (2) years commencing July 1, 2025 through June 30, 2027; salaries for said positions shall be determined at a later date.

- | | |
|----------------------|---------------------|
| 1. Tara Agnew | 9. Jenny Kares |
| 2. Lisa Blake | 10. Todd Mein |
| 3. Paul Brieger | 11. Kathleen Miller |
| 4. Lucas Conklin | 12. Candice Osika |
| 5. Elizabeth Findlay | 13. Trent Toney |
| 6. Charmian Fletcher | 14. April Woods |
| 7. Chelsea Fox | 15. Leslie Young |
| 8. Courtney Herrick | |

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Yes
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Rexin the Board of Education approved updating the resolution to join Western Michigan Health Insurance Pool (WMHIP). This update reflects positions as opposed to names of individuals in those positions and will help to eliminate the need for an updated resolution in case of any turnover. Shiawassee RESD approved the prior resolution at the November 7, 2022 regular meeting. WMHIP is an organized insurance pool in the state of Michigan. This does not change the terms of the current WMHIP agreement which began January 1, 2023 and continues for a period of three (3) years.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Yes
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Ray, supported by Forbush the Board of Education approved the purchase of gravel in the amount of \$29,862.50 from Great Lakes Fusion (Vernon, MI) to be used for the installation of a gravel lot at the Shiawassee RESD CCRC building. This gravel lot will be installed by AIS at no cost to Shiawassee RESD. AIS will provide labor as part of a community service training event for their adult learners. AIS will charge for their cost for fuel to transport the required equipment and to run the equipment when working on site.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Yes

Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Rexin the Board of Education approved the disbursement of special education funds for ACT 18, approved instructional aides costs, center program stipends, less 105C costs and SCYC services to local districts. Disbursement will be on or before June 30, 2025.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Yes
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush supported by Ray the Board of Education ratify the Agreement between the Michigan Educational Support Personnel Association (MESPA) for the 2025-26 through 2027-28 academic years (2025-2028); MESPA members approved ratification on May 22, 2025.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Yes
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Rexin, supported by Sayles the Board of Education approved the below-listed handbooks for the 2025-26 academic year:

- A. Shiawassee RESD CTE, Early College, and Dual Enrollment Programs Student Handbook
- B. Shiawassee RESD CTE Instructor handbook

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Yes
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Ray, supported by Forbush the Board of Education approved the below-listed travel items as presented:

- A. Travel Disclosure – 12th Annual Southeastern School Behavioral Health Conference – Heather Wheatley, School Psychologist, April 16-17, 2025, Myrtle Beach, SC with a cost of \$1,177.32.
- B. Travel Disclosure – 2025 National Training Institute on Effective Practices: Addressing Challenging Behavior – Janis Woods, School Social Worker, April 23-25, 2025, Tampa, FL with a cost of \$2,176.81.
- C. Travel Disclosure – LRP's National Institute on Legal Issues of Educating Individuals with Disabilities – Lucas Conklin, Special Education Supervisor, April 27-30, 2025, Phoenix, AZ with a cost of \$3,261.70.
- D. Travel Disclosure – 2025 Great Lakes Homeland Security Training Conference (School Track) – David Schulte, Superintendent, May 6-7, 2025, Grand Rapids, MI with a cost of \$225.58.
- E. Travel Request – MAISA General Membership Meeting/Talent Together Board Meeting – David Schulte, Superintendent, June 18-20, 2025, Frankenmuth, MI with an estimated cost of \$415.00.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Yes
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Communications

- A. Staff Appreciation – Thank You Note
- B. SRESD – CTE Teaching Cadet Program – Golden Apple Scholarships

Superintendent's Report

- A. Shiawassee RESD 2025-26 Board of Education Meeting Dates – **DRAFT** as of 02/10/2025
- B. Conferences
 - 1. MASB Annual Leadership Conference – October 23-26, 2025, Grand Traverse Resort, Acme, MI
 - 2. AESA 2025 Annual Conference – December 3-5, 2025, The Broadmoor, Colorado Springs, CO
- C. University of Michigan-Flint/Shiawassee RESD – Compensation Agreement for 2025-26 Dual Enrollment Education Program (DEEP) Classroom Space
- D. Legislative Update
- E. SRESD Facilities Update

Informational Items – none

Citizens' Participation –public comment was presented.

Motion by Sayles, supported by Forbush, to adjourn meeting at 7:08 pm. Voice vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Yes
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Respectfully submitted,

Tate Forbush, Secretary
Shiawassee RESD Board of Education